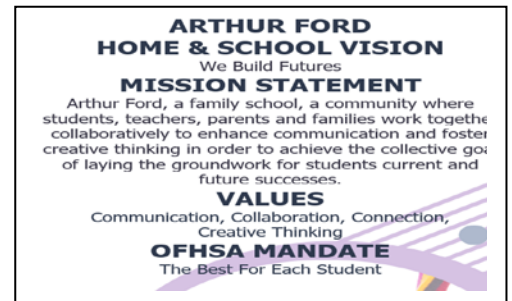


**Arthur Ford Home and School Association**  
**Meeting Agenda**  
**June 6, 2022**  
**7:30pm - 9:00pm**  
**Virtual Meeting (Microsoft Teams)**



**Home and School Annual General Meeting Agenda**

1. Welcome, Introductions and Acknowledgments (5 minutes)
  - a. 2021/22 Home and School Exec Team, Members, Guests and
  - b. Co-Principals - Mrs. Mary Roes and Mrs. Diane Willaert and/or Vice Principal – Mrs. Renate Edwards
  - c. A huge thank you to everyone our Exec Team, members (sub-committees), teachers, school admin, and hot lunch team etc.
  - d. Best Wishes to the teachers, school admin, students and families who will be leaving Arthur Ford at the end of the school year
2. Approve agenda (2 minutes)
  - a. Business arising from minutes/agendas (5 minutes)
3. Declarations - Conflict of Interest
4. Approval of minutes (5 minutes)
  - a. Last Monthly Meeting Minutes – May 2, 2022 AGM minutes
5. Treasurer's Report (Sarah Ruddach– 15 minutes)
  - a. Current Financial Report Update
  - b. Approve 2020-21 Financial Report for the month
  - c. Review the Approved 2021/2022 Home and School Budget Financials
6. Election of 2022-2023 Executive Team and other positions:
  - a. Positions Elected and Filled: President, 1 Vice President, Treasurer and Secretary (at AGM on May 2, 2022)
  - b. Positions Vacant: 1 Vice President (parent nomination received to put forward)
  - c. Other Vacant Home and School positions: Home and School Rep for School Council, Fundraising, Events etc.
7. 2021-2022 Planning and Updates (et al – 30 minutes)
  - a. Committees Updates (et al – 5 - 10 minutes)
    - i. Sub-Committees (Exec Team – 15 minutes)
      - Budget Subcommittee for proposed 2022/2023 budget  
- 2022/2023 Proposed Budget Financials approved at AGM Meeting on May 2, 2022
      - Equity Subcommittee 2020/2021 Recommendations 1–10 fully approved by March 7, 2022
    - ii. Grad 8 Grad Committee Update (2 mins – Grad Committee member)
  - b. Virtual Whole School Event Planning (H&S Exec member – 5 minutes)
  - c. Fundraising Updates (et al – 5 -15 minutes)
    - i. Hot Lunch Updates (Christen Boundakis/H&S Exec member – 10 minutes)
    - ii. Classroom Outdoor Enhancements/Equipment Donation Drive Update (H&S Exec member – 5 minutes)
    - iii. Fundraising Updates and Ideas 2021/2022 – FlipGive (H&S Exec member – 5 minutes)
  - d. Communication and/or Home and School Newsletter Updates (Exec Team - 5 minutes)
    - i. External meeting updates
    - ii. May 2022 H&S Newsletter edition sent out via School Messenger on May 16, 2022
8. New Business (if applicable, Exec and et al – 15 minutes)
  - a. Request for funds (Co-Principals and/or Vice Principal and/or Sarah R.– 5 minutes)
    - i. Two RFF Wish List Items for 2022/2023 for FDK classes (from Ms. Murphy-Smith on behalf of Kindergarten teachers) - \$668.00 for "Outdoor Education Supplies" (rounded up to \$670.00) as follows:
      - One RFF for FDK painted manipulatives at \$350.00 (i.e. ten frame painted/number line \$65+, alphabets painted \$40+ and 100 chart (elementary) painted \$225+). This will go towards the already approved \$1000.00 outdoor enhancements funds approved in 2020/2021.
      - Second RFF for FDK outdoor playground equipment @ \$320.00 (i.e. pvc piping, s-hooks, plexi glass, tinker trays, holla hoops, small toy cars and diggings, kids rakes/shovels/pails etc.)
    - ii. RFF Literacy Support – Spent \$692.58 of the original \$2000.00 approved request. Mrs. Edwards requests to forward the remaining balance of \$1,307.42 to 2022/2023 school year
    - iii. RFF Calming Kits - Mr. Oswald original approval was for \$200.00 spent \$202.72 over by \$2.72
    - iv. RFF Field Trip - Mr. Nixon's Grade 7/8 Class for \$450.00 (for movie entrance fee @ \$15.00 x 30 students on June 28, 2022)
    - v. RFF for Hot Lunch – 2022/2023 MunchALunch Platform Invoice for \$339.00
    - vi. Gift Cards – Get Wells for Mr. Bonello (Principal) and Mr. Jim (Volunteer) - \$50 each
  - b. Other New Business
9. Adjournment
10. Next Home and School regular monthly meeting is on September 12, 2022 at 7:30pm (after School Council at 6:30pm) (*Date to be determined*)
11. Next Home and School AGM is in May 1, 2023 (*Date to be determined*)

**Please note the following standing items with no agenda updates this month:**

1. 2021/2022 Home and School Open Positions and Membership Campaign Drive (10-15 minutes)
  - a. Open Positions:
    - i. Fundraising Coordinator and Events Coordinator
2. 2020-21 Planning and Updates
  - a. School Council Rep Update (1 minutes)
  - b. Committees Updates (et al – 15 - 20 minutes)
    - i. Grant Committees
    - ii. Events Committee
    - iii. Whole School Nature Park Committee Update (2 mins -Tammi Robertson)
    - iv. Fundraising Subcommittee 2021/2022
    - v. Equity Subcommittee 2020/2021 - Equity Recommendations 1 to 10 completed and approved as of March 7, 2022
  - c. Fundraising Updates (et al – 5-10 minutes)
    - i. Playground Outdoor Enhancements/Equipment (Christen Boundakis)
    - ii. Home and School – Literacy Request for Funds (approved 2020/2021)
  - d. Technology Updates (Principal - 2 minutes)